September 27, 2013

Dear CDC Contractor:

As you are aware, the Government Fiscal Year (FY) 2013 ends on September 30, 2013 and an Appropriation Act for FY2014 has not been passed. The Administration strongly believes that a lapse in appropriations should not occur, and that there is enough time for Congress to act to prevent a lapse. However, prudent management requires that we prepare for an orderly execution of contingency plans in the unfortunate event of a lapse.

Should a government shutdown occur, you will be advised as soon as possible about the impact to your contract through a formal written notification. Please note, however, that due to the furlough status of government personnel, should a lapse occur, the contracting officer may be different from the individual assigned to this contract.

Please check our website at [http://www.cdc.gov/fmo/topic/Budget%20Information/index.html](http://www.cdc.gov/fmo/topic/Budget%20Information/index.html) and [www.hhs.gov](http://www.hhs.gov) for updates. Thank you for your assistance with this period of a potential government shutdown and your ongoing support of the Centers for Disease Control and Prevention.

Jeffrey L. Napier, MBA CPCM
Head of Contracting Activity
Procurement and Grants Office